

NEW PROPERTIES RENTAL ADVERT- REQUIREMENTS

Only applications received in response to an advertisement will be considered for allocation. Applicants are informed that all applications will be considered on a first come first served basis.

1. Applicants must be 21 years of age or above at the time of application.
2. Potential applicants are informed that 30% of their net monthly income should be equal to or exceed the rent of the house they intend to apply for.
3. Applicants should provide their latest pay slip and 6 months' recent bank statements and those of their spouses for married couples
4. **All potential applicants are to bring an affidavit to show that neither them nor their spouse rent or own a property obtained directly from BHC.**
5. All applicants who are indebted to BHC will **not** be legible for consideration.
6. Potential applicants who in the past 5 years were evicted from a BHC property for breach of contract will not be considered.
7. Only applicants who pass preliminary assessment will be required to pay a non-refundable administration fee of P 112.00 (VAT Inclusive) and complete an application form available at respective BHC Office.
8. All interested applicants are required to further provide the following:-
 - (i) Copies of their Identity documents (Omang/Passport) and Certificate of Naturalization in case of those born outside Botswana.
 - (ii) Valid residence and work permits for non-citizens
 - (iii) ITC clearance certificate for the applicant (should not be more than 3 months old)
 - (iv) Married applicants must provide certified copies of their marriage certificates, Identity documents of spouse and consent from spouse to apply for accommodation.
 - (v) Allocation is subject to passing BHC's Credit Worthiness Test.

In addition to the above, citizen controlled companies are required to provide the following:

- (i) Copy of company registration certificate certified by the Registrar of Companies.
 - (ii) Copies of share certificates and Identity Cards of shareholders certified by Registrar of Companies.
 - (iii) Certified copies of Certificates of Naturalization, if shareholders were born outside Botswana.
 - (iv) Certified copy of Form 2 and Form 8
 - (v) Company resolution on renting of a BHC property.
 - (vi) Tax clearance certificate
10. For more information please contact Mr G. Phakedi, Ms. Komanyane or Mr K. Sello on 2415080 or visit offices 3, or 10 at our BHC Francistown Office at Plot No 1283, Government Camp Francistown next to Jubilee Hospital.
 11. Notwithstanding anything contained in the foregoing, BHC is not bound to accept any application nor give any reasons for not accepting the same. Houses will be allocated at the sole discretion of BHC.
 12. The Closing date for submission of applications will as per advert.

